



10 July 2025

The Friends of Te Papa invites you to the

**2025 Annual General Review**

**With special presenters**

**Lizzy Bisley and Rebecca Rice**

**Thursday 24 July at 5.30pm,**

**Icon, Te Papa 24 July,**

**5.30 for 6.00pm.**

Papers are attached to this invitation.

I look forward to seeing you.

Yours Sincerely

Mazz Scannell

Acting President Friends of Te Papa

[mazzscannell@gmail.com](mailto:mazzscannell@gmail.com)



## **Notice of Annual General Meeting**

The Annual General meeting of the  
Friends of the Museum of Te Papa Tongarewa Inc  
will be held on

**Thursday 24 July 2025 at 6.00pm**  
**Venue: Icon Level 2, Te Papa Tongarewa**

**5.30pm** a glass of wine will be offered  
**6.00pm** A joint address by Lizzy Bisley, curator Modern Art and Rebecca Rice, Curator New Zealand Historical New Zealand Art, Te Papa

**Followed by the formal AGM**

### **Agenda**

1. Apologies
2. Confirmation of the minutes of the Annual General meeting held 27 July 2024
3. Performance Report of the year ended 31 March 2025 (including financial statements and statements of service performance) and Independent Assurance Review report
4. Presidents report
5. Election of Officers and Committee
6. Confirmation of Annual Subscriptions for the 2025/2026 year
7. Confirmation of the 2025 draft constitution as the Friends Constitution
8. To confirm the appointment of Duncan Cotterill as Honorary Solicitors
9. General business

### **Meeting papers**

- Presidents Report
- Minutes of the AGM meeting 27 July 2024
- Performance report and independent assurance review report ended 31 March 2025 – to be circulated at a later date.
- All ready distributed – Draft Constitution

“As Friends we have a special relationship with Te Papa  
with unique opportunities to support and enjoy its programmes and to learn more about our cultural and natural  
heritage.”



**MINUTES OF THE ANNUAL GENERAL MEETING  
OF THE FRIENDS OF THE MUSEUM OF NEW ZEALAND TE PAPA  
TONGAREWA  
HELD AT 6.00pm ON THURSDAY 25 JULY 2024  
IN ICON, LEVEL 2, TE PAPA, CABLE ST, WELLINGTON**

**PRESENT:** R Dean (Chair), Executive Committee Members M Scannell, T Steele, J Jacob, K Kuiper, D Laufer, R Norman, Secretary N Kirkup, Administrator H Erwin

Duncan Cotterill solicitors L McKeown, K Mitchell

Denise Church, Marion Crawshaw, Hilary Eals, Richard Eals, Elizabeth Ellis, Yvonne Fletcher, Margaret Garrett, Chris Horne, Nick Hurley, Trevor Jeffries, Alison Kuiper, Margaret Logan, Liz Medford, Dennis Small, David Udy, Lesley Udy, Michael Veneer

The President gave a karakia and introduced Te Papa Chief Executive Courtney Johnston.

Courtney passed on apologies from Dame Fran Wilde and expressed her thanks to the Friends and the Committee for their valuable support and advocacy, which was a welcome confirmation of Te Papa's relevance and meaningfulness to people. She remembered in particular the contribution and generosity of deceased members of the Museum staff.

Courtney went on to identify a number of highlights from the work of the Museum over the past year, noting in particular how they illustrated the dedication and ingenuity of Museum staff. These included

- the return of Joan Calvert's large-scale tapestry "Forest in the Sun" to the space it was designed for in the Parliament building, following extensive restoration and conservation work at Te Papa;
- working out how to photograph large scale works such as Pacific tapestries for online exhibition, providing opportunities also to check the state of the fabric;
- the designation of a 1cm seashell as the millionth item to be categorised in the Te Papa digital collection. Courtney noted that tens of thousands of items were currently being added every month to the digital database, which was receiving increasing levels of international traffic;
- the success of the Mataaho Collective's work Takapau, which had gone on from exhibition at the Museum to the Venice Biennale where it became the first work from New Zealand to be awarded a Golden Lion. Museum staff had helped with the logistics of enabling the work to be shown in a new space;
- bringing together contemporary tapa cloth makers in Tahiti to examine a sample book of tapa cloth collected on Captain Cook's voyages. The Museum had acquired several items emerging from that workshop and intended in due course to exhibit these;
- participation by the Museum's fish and mollusc specialists in an expedition to the Bounty Trough, where their enthusiasm had carried them through privations and hardship to identify new species and to record important findings about population distributions there;

- completion of the digitisation of several thousand photographs chronicling sixty years of Wellington life, now available on-line. Courtney noted that Te Papa and similar organisations would be making representations to Parliament about the impact of proposed provisions in the Privacy Act on such work;
- the completion by bird specialist Colin Miskelly and his brother of the Te Araroa trail walk, during which he had blogged, with the help back home of Mrs Miskelly, about bird observations and also his experiences as a tramp on the track;
- numerous book publications;
- the exhibition of dinosaur fossils from Patagonia, which had met financial expectations and been acknowledged as good value by 90% of survey respondents;
- reinstallation of the Treaty exhibition following activist vandalism of the previous version. Courtney noted that preparation of the replacement had seen staff under more public scrutiny than is usually the case, but that there had been no further controversy
- exhibitions from the Museum continued to tour within New Zealand and internationally
- putting on events for Matariki and the Foundation's Spring Soiree
- management of the Takina conference centre, which was meeting expectations in its first year

Courtney herself had visited London, including the Horniman museum and the Imperial War Museum there, Nice and Singapore. The management and staff of the Museum continued to strive for sustainability in their working and extracurricular activities. Forthcoming activity included hosting works from the City Gallery while its own premises undergo renovations, and a major summer exhibition about which Courtney was able to tell Friends nothing at this early stage but her hope that such activity would bring new audiences in to the Museum. She noted finally that the level of Government funding for the Museum was to remain the same for the next year as the previous.

The President thanked Courtney and invited her to stay for the rest of the meeting.

## 1. APOLOGIES

An apology had been received from Dame Fran Wilde, from committee members R Fogel and C Restieaux, and from members:

J Blayney, F Campbell, M M Edgar, T Finkle, C and P Lythe, N Pollock, S Schoon, L Walden, C and J Wilde and R Wilsher

THAT the apologies be sustained

R Dean / K Kuiper

AGREED

## 2. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous Annual General Meeting, held on 27 July 2023, had been circulated in advance of the meeting.

THAT the minutes of the Annual General Meeting held on 27 July 2023 be taken as read and confirmed as a true and accurate record.

M Scannell / K Kuiper

AGREED

### **3. FINANCIAL STATEMENTS AND AUDITORS' REPORT FOR YEAR ENDED 31 March 2024**

The Friends of Te Papa Performance Report, including financial statements for the financial year ended 31 March 2024, and an independent auditors' report had been circulated in advance of the meeting. Tim Steel noted that the auditors had had no concerns. This year's surplus was small but a considerable improvement on the previous year's deficit, driven mainly by tours income but also because of the work of the Administrator in keeping down the cost of events and to good attendance from members. There had also been extraordinary additional costs, including transitional costs of replacing the previous administrator and the overhaul of the Friends website.

The President noted a largely uneventful year in the context of the Friends' modest resources and emphasised the success represented by the year's overall surplus. He invited members to contact himself or other Committee members with any questions or thoughts.

THAT The Performance Report for the year ended 31 March 2024 (including Financial Statements and Statement of Service Performance) and the Independent Assurance Review Report be received and accepted by the meeting

R Dean / Joji Jacob

AGREED

### **4. PRESIDENT'S REPORT**

The President noted the increase in membership numbers and the amount of work contributed by Committee members, including the organisation and management of a number of tours, local and further afield, and the composition and distribution of newsletters.

Last year saw substantial changes in Committee membership and the loss of experience and institutional memory, balanced by new enthusiasm and ideas. This had led to early reorganisation of subcommittee structure and the allocation of roles allocated in line with committee members interests. The President emphasised that all committee work is undertaken on a voluntary basis.

He acknowledged the value of the Administrator's work and the diverse range of skills she brought to managing membership and coordinating delivering of events. The membership renewal model had been reworked and now benefited from greater automaticity, requiring less manual intervention. Greater efficiency allowed more administrator time to event design and management.

The President noted that the Museum, the Te Papa Foundation and the friends shared a mission to support the interests and objectives of the museum. He saw the Friends' role as providing support not so much with money but by maintaining interest, advocacy and promotion, sometimes separately and sometimes in collaboration with the Foundation.

This required a strong working relationship with the Museum and the President noted both how he and the Vice President were able to meet Courtney and Fran for that purpose, and how the Administrator's being embedded with Te Papa staff enabled her to access the resources necessary to organise events for the Friends.

Also important to keeping the Friends going, was the contribution of volunteers assisting in a wide variety of tasks including event hosting, membership renewal and communication. The President reported that the team which had run local art tours for many years had notified their intention to step down. Their contribution to the value provided to Friends members was much appreciated.

Membership numbers have grown this year and attendance at events and on tours has been strong. The President emphasised the Committee's interest in comments and suggestions as to whether members' expectations are being met and how to continue to provide a meaningful and valuable offering – asking members, however, to bear in mind that Committee members are all volunteers.

THAT the President's report be received

R Dean / N Kirkup

AGREED

## **5. ELECTION OF OFFICERS AND COMMITTEE**

The President said that Koenraad Kuiper and Joji Jacob were standing down at this meeting. Other Committee members had indicated their intention to remain in place:

President – Richard Dean  
Vice President – Mazz Scannell  
Treasurer – Tim Steel  
Secretary – Nicola Kirkup  
General Committee Members:  
Ann Walker  
Colleen Restieaux  
Dan Laufer  
Richard Norman  
Ros Fogel

In addition, Trevor Jeffries had been nominated to join the Committee.

No formal election was required, given that Committee membership remained well within the numerical limits set by the constitution.

The President asked members to consider whether they might know, or be, people who would be interested to join the Committee. He and other committee members were happy to talk more about what was entailed.

**6. CONFIRMATION OF ANNUAL SUBSCRIPTIONS**

The President moved:

THAT annual membership subscriptions be held at their current levels for the financial year of the Friends of Te Papa commencing on 1 April 2025

R Dean / M Scannell

AGREED

**7. APPOINTMENT OF AUDITOR**

The President moved:

That Accounting for Charities be reappointed for a further year from 1 April 2025 to act as auditor / reviewer for the financial affairs of The Friends of Te Papa.

R Dean / K Kuiper

AGREED

**8. APPOINTMENT OF HONORARY SOLICITOR**

The President acknowledged the presence at the meeting of Lisa Mckeown and Kate Mitchell and their assistance in recent years. The Friends had called on their services a little less in the immediate past year, but the President expected that with the necessary (largely cosmetic) Constitutional changes upcoming this year to meet new requirements under the Incorporated Societies Act (2022) there would be more to ask of them. These changes will be put to next year's AGM for approval, as required by our constitution.

THAT Duncan Cotterill be reappointed as Honorary Solicitors to act for the interests of The Friends of Te Papa for a further year from 1 April 2025.

R Dean / A Walker

AGREED

**9. LIFE MEMBERSHIP**

R Dean explained that a previous constitutional oversight needed to be formally rectified, in that the life membership of Elizabeth Kay and Jillian Wellings had not been formally confirmed at an Annual General Meeting as required by the Constitution.

THAT Elizabeth Kay and Jillian Wellings both be formally and retrospectively approved by this Annual General Meeting for Life Membership of the Friends of Te Papa.

R Dean / T Steel

AGREED

R Dean went on to nominate former President Koenraad Kuiper for life membership, reading the following citation in support of this nomination:

Koenraad was formally appointed to Committee at the AGM in June 2019, just in time for what would prove to be an exceptionally difficult period for all of us. At that time it was already clear that the Friends' finances were on an unsustainable trajectory, and then the first Covid lockdown struck. It was Koenraad who organised Zoom meetings which enabled the Friends to keep going, formally recognising the need to get the finances back on track, and taking and implementing the difficult decision to disestablish the Manager position. This was formalised at the AGM of August 2020, at which Koenraad was appointed President.

Over the next three years Koenraad steered the Committee through the process of working out how to manage without a manager. He helped devise and implement a new office structure to enable the Friends to maintain services to members. He developed a new, more consistent and more sustainable way of getting events and tours organised and delivered. The tours are now a reliable and popular income generator for the Friends. He also identified and saw through some improvements to the Friends' constitution and developed a more soundly based approach to gifting, terms of engagement for guest speakers, defining and recording what the various Committee roles entail, and the membership fees structure. He took responsibility for oversight of the Friends' financial transactions. He oversaw the establishment of the Friends' research grants, which are small in the context of Museum finances overall but significant in terms of relations with Museum staff and positive in advancing knowledge. The website overhaul in particular has, as it has progressed, enabled the administrator to make more efficient, effective and (ideally) more interesting and rewarding use of time that was formerly spent on manual input and corrections.

Koenraad also had to maintain relationships with the Museum through a time of change on their side. The Committee agreed text for a Memorandum of Understanding on our side, but that was not progressed on theirs due to the indisposition and eventual retirement of our main contact point, Museum and Commercial Director Ian Crowe, and then overtaken by the re-invigoration of the Foundation as part of the Museum's attempts to put more of its work onto a more commercial basis. Koenraad worked hard on establishing relations with the Museum's management and adapting to the new arrangements, and this important work continues today.

After standing down at the AGM of July 2023 Koenraad stayed in place on the Committee, freely sharing his experience and advice within committee discussions, as well as leading the membership committee in consolidating and expanding membership, and also continued his oversight and general assistance on accounting matters.

The President concluded that Koenraad remained a very strong advocate for the Friends of Te Papa and expressed the Friends' best wishes for the future.

THAT this Annual General Meeting agree to confer upon our good friend and much respected former President Koenraad Kuiper the status and recognition of Life Membership of the Friends of Te Papa

R Dean / T Steel and others

AGREED, with acclaim



Koenraad expressed his gratitude and debt to other Committee members and to office staff past and present for their support during his Presidency, and in particular to Alison, Mrs Kuiper for her patience and tolerance of the amount of work and time that he had devoted to the task.

The President also thanked retiring Committee member Joji Jacob for his contribution to the Committee's work.

**10. GENERAL BUSINESS**

None.

**11. CLOSE**

The President thanked everyone for their attendance and for their continuing participation. The meeting closed at 7.24pm.

Confirmed as a true and accurate record

President .....

Date .....

## **Presidents report**

I have the pleasure of presenting the President's Report to the 28<sup>th</sup> AGM of the Friends of Te Papa. I thank you all for your support over the past year and have great pleasure in outlining the activities of the past year, and touching on some of the aspirations we have for the coming year.

## **Performance Report**

The reports tabled at the AGM are a formal account, as required by Charities Services, of financial movements and celebrates the many activities the Friends of Te Papa undertook during the year to 31 March 2025. They include the 2025 Performance Report which will be circulated to the membership once the independent review is completed. Compilation of this report is no small task, and in that context, I would like to offer my sincere thanks to Tim Steel our treasurer for his considerable efforts in preparing this document, and to Holly Erwin of the Friends office, who researched and provided the statistical data.

The financials for the year show an improved surplus of \$12,229 (2024 \$489). This improved result was largely due to the revenue arising from the member's support of our tours during the year. In addition, our subscription income has increased to \$57,119 (2024 \$53,187) in spite of the decline in membership numbers. This reflects an increase in memberships paying annually under the annual model for membership renewals and the decline in the remaining 5-year memberships. The cash flow is positive but vulnerable to increased costs. The Executive Committee has taken the step of proposing a small subscription increase which the Treasurer is very supportive of. An increase in our membership fees and number of memberships will help ensure we continue to support our membership programme and Te Papa. Thank you for your donations during the year totalling \$1,280.

Operational highlights selected from that report show that, although our membership reduced slightly to 1236, we have more people attending our events and supporting the Friends. The executive committee provided almost 950 volunteer hours of work to the Friends. We shared 32 E-newsletters and general updates and our social media reach grew by

over 500 per cent. We delivered five local tours and five away tours. As in the previous 27 years, the committee and Holly Erwin in the Friends Office have been busy curating interesting and engaging experiences with you in mind. All events pass through our executive committee and it is timely for me to thank the committee for all their hard work and outline to you what our purpose is.

### **The functions of the Executive Committee**

The members of the Executive Committee perform a dual role: providing strategic direction and oversight of the Friends' activities ensuring that the Friends constitutional obligations are met and an operational role in facilitating various operational goals including event planning. Members of your committee have therefore taken on big workloads supported by Holly Erwin in the Friends office.

I am delighted that many of the committee are continuing to serve and we extend a warm welcome to Elizabeth Goodwin, Jill Robinson and Tony De Lorenzo to the executive while fare welling Dan Laufer and Richard Dean who have both regretfully left us due to personal reasons.

One way, you, as members can judge the effectiveness of the committee and office support is the statement of performance. I also thought it would be useful to highlight some of the executive committee activities that show how you are front of mind, and how we plan to make sure the committee continues to support the Friends well into the future. You will recall that the committee has three sub-committees. This targeted approach brings a focus to those areas we believe are vital to the Friends as well as being a resource for supporting the many events we offer to you, our members.

The sub committees' portfolios are membership, communications & marketing, and tours (away). Each group is charged with making sure we deliver to you the best experiences we possibly can in the most timely and efficient manner. Developments and recommendations are then discussed at executive meetings and implemented.

As you can imagine some implementations take longer than others. For instance, the web site we use to advertise our events, collect your subs and payments for events. I know you have all felt frustrated and annoyed at the clunkiness and difficulty in navigating this beast. This is why our main focus for the following year is to deliver to you (and ourselves) a better, modern, hassle free IT interface with the Friends. We are in the early stages of vetting software suppliers and are confident that by this time next year the president can stand before you and advise that the website is functioning in a business-like and friendly manner, something we have not been able to do for many years.

## **Membership**

Of course, front and centre for all our activities are our members. The membership sub-committee's main focus this past year has been to retain membership, and membership fulfilment and development. Much work has gone into assisting with our membership's event calendar, with maximum benefits to our members wherever possible. Over the past year our Friends have enjoyed a diverse offering of appealing events and talks. We look forward to continuing to serve our membership in this way and would like to acknowledge Holly Erwin in the Friends Office for the role she plays in helping us achieve this. We believe our members can also benefit from opportunities to develop closer relationships with other museums and art galleries within New Zealand, and liaison work has been initiated in this regard. The activities of the Friends reach is not just contained in Wellington, the world view and direction of Friends in museums around the world is also of interest to us. You will recall that the Friends joined the World Federation of Friends in 2024. There is a world-wide recognition of the importance of youth in our Friends communities. This association is a valuable resource for the committee and the Friends.

The membership is collectively the external community voice of Te Papa; the Friends activities take the museum events and treasures into people's living rooms and across café and dining room tables, all the while promoting Te Papa. As someone recently said to me;

*"Being a friend of Te Papa is an emotional relationship rather than a commercial one. The Museum is unique in New Zealand and to be part of it is a privilege."*

## **Communications & Marketing**

We surveyed our membership late last year in order to understand more about how well we support our members. We were pleased to learn that 90 per cent of respondents felt their membership was extremely valuable/valuable. We also learnt that we need to improve our communication with members, in particular our website and the functions around renewal and booking events. This is underway and we expect to have a new system up and running by the end of the year. Thank you to everyone who took the time to give us feedback, your thoughts really matter and help us to understand where to put our efforts.

The survey results also provided us with the base information to begin to develop a five year strategy that gives us strong goals and identifies the activities we need to do to achieve those goals. We want to increase our membership and to work to build a younger base in parallel. This will give us the resources to expand our events and to make real contributions to Te Papa. The majority of Friends members are in the 60+ demographic and the committee is interested in attracting a younger base to our membership events in the belief that young friends offer fresh ideas , interests and offer a different perspective to our activities. Friends of Te Papa are collaborating with Victoria University's Museum and Heritage Studies programme to support research that identifies trigger points and recommends strategies on how to engage with a younger demographic in a way that encourages/assists interaction with planning, events and enduring membership.

## **Away Tours**

We offer a number of away tours that offer exclusive travel experiences both around New Zealand and further afield. In the last financial year, we welcomed 87 adventurers on five tours to; Tasmania, Otago, Coromandel, Taranaki and the Sub Antarctic. These tours not only provide opportunities for Friends to experience unique and curated places, a small portion of each ticket is paid to the Friends and we use these funds to make sure we can offer you at-home experiences that are of the same quality and interest as we offer on our away tours. Please support these tours as they are designed with you in mind and they also support the at-home activities of the Friends.

### **Liaison with Te Papa and The Te Papa Foundation.**

The Friends of Te Papa's primary reason for existence can be summarised as being "to support the interests, objectives and activities of the Museum of New Zealand Te Papa Tongarewa." We engaged with Te Papa on a number of levels over the past year and with the change in president I admit we did miss the opportunity to discuss with them the 2024/25 Friends donation. This year we have addressed this and are looking forward to discussing in more detail the 2025/26 contribution. In addition to the annual donation, the Friends support Te Papa through advocacy, promotion, maintaining and increasing public awareness of Te Papa and its activities.

I believe it is critical that we maintain a strong and effective working relationship with Te Papa. From an operational standpoint, we have Holly embedded within the Te Papa office and functioning with virtually full access to her operational contacts in arranging events and everything that this may entail. We have Friends committee members extensively involved in hosting many of the events that feature Te Papa personnel. In addition, strong and open contact continues with Te Papa executive management and governance. The presence of Lizzy Bisley and Rebecca Rice tonight bear testimony to these important relationships and the recognition that we are all working together for the achievement of a common high-level goal. The Friends will, of course, be looking to continue the relationships and cooperation we share with both the Te Papa and the Te Papa Foundation over the next twelve months and beyond.

### **Volunteers**

As always, our work has been greatly assisted by the willing involvement of a good number of reliable volunteers. These supportive roles assist us in a wide variety of tasks including with the presentation of our events, assistance in the administration of our membership renewal, and helping us in our membership retention and development efforts, plus many other tasks. The work done by all these generous volunteers, whilst often not visible to most, is much appreciated by the Friends.

### **In summary**

It's been an interesting year; the committee has grasped a nettle that has long been talked about, our web site and resolved to do something about it. We have had a change in president and I am very grateful to the exec committee for taking up responsibilities that they were not considering at our last AGM. In particular I would like to thank Trevor Jeffries who replaced me as Vice president and Elizabeth Goodwin who although seconded to the committee threw herself into the Communication role.

I cannot go without also extending a big thank-you to Holly for her hard work and assistance, to you our members who support the events and to those who volunteer; be it as a committee member, volunteer support at our events and finally to all our members who attend events and celebrate all things Te Papa.

Mazz Scannell  
Acting President

## **5. Election of officers and Committee**

Pursuant to clause 5.5 of the Constitution of the Friends of Te Papa I hereby nominate as members of the Committee for the financial year 2025/2026

- Mazz Scannell (President) 2023
- Trevor Jeffries (Vice President), 2024
- Tim Steel (Treasurer) 2017
- Nicola Kirkup (secretary) 2019
- Ros Fogel 2023
- Elizabeth Goodwin (new this term)
- Richard Norman 2020
- Colleen Restieaux 2023
- Ann Walker 2021
- Jill Robinson (new this term)
- Tony De Lorenzo (new this term)



## 6 Friends of Te Papa – membership fees

### Our objective

A transparent and sustainable financial structure in which membership fees cover administration costs and events income provides support to Te Papa.

### Membership numbers and income

As with all friendly societies, our membership is slowly decreasing. This is a result of an aging membership and younger cohorts having different priorities. However, our membership is not in freefall and the executive are proud of how we have added new members through innovative and unique offerings. As at 8 July 2025, our total membership was 1236 across four categories. This includes approximately 228 members with 5-year memberships. The purpose of this paper is to recommend an increase in our membership fees to make sure we continue to support the membership and Te Papa, our reason for being. Immediate areas that require monetary input are our antiquated and creaking IT system and continuing our annual donations to Te Papa.

It is pleasing to see that this year and last year we made a small profit, as in many previous years the administration costs were greater than our membership and event income. Below are the comparative numbers for 2022 and 2025.

Membership type	Membership numbers	
	2022	2025
Individual	570	459
Dual membership	570	550
Family	74	100
Students	10	127
<b>Total active members</b>	<b>1413</b>	<b>1236</b>

## Income

	2022	2025
Membership fees	\$61,450	\$57,119
Administrative costs	-\$71,614	-\$75,370
Events & tours net income	\$30,285	\$23,778*
Net Cash Flows from Operating Activities	\$8,867	\$1,778

\* Note - the room costs at Te Papa account for the majority of the increase in costs. Although the Friends receive very friendly rates, the cost of a ticket usually just cover the costs of the room hire.

## Proposal

An aim of the current operating model is for the membership fees to pay for the administration costs. Profits on events are included in the surpluses from the Friend's operations and can be used to support Te Papa as intended by the Friends constitution. Our fees were last raised at the 2022 AGM. Since that date the increase in the CPI has been 12%. A slightly increased subscription fee would provide more cover for increasing administrative costs and in future may allow the tours income to be used for donations and support for Te Papa and the lumpy costs of the website rebuild.

Recommended fee structure as follows

Membership type	Annual subscription
Individual	\$60 (an increase of \$5)
Dual	\$120 (an increase of \$10)
Family	\$120 (an increase of \$10)
Student	free (no change)

The effective date for these changes should be 1 April 2026 for the membership fees due from that date. The changes to the fees represent a 9% increase for individual and dual membership fees. Based on present membership numbers an estimate of the increase in the fee income this could give us is \$4,821 (ex GST).

#### Comparable levels and structure of fees

- The recommended fee increase puts FOTP at the top end of the comparative scale.
- FOTP offers a large selection of events and tours and represents the national museum of New Zealand.
- Our current and proposed structure is simple compared to other offerings.

The proposed fee structure is unlikely in the short-term to result in membership fees exceeding administration costs primarily due to the current size of our membership. We will continue to offer tours and experiences that fill this recognised shortfall and we hope you will support the committee by encouraging membership and continuing to attend events and tours.

The Executive Committee recommend to the membership that the \$5.00 increase in fees be adopted at this meeting effective 1 April 2026.

Mazz Scannell

Acting President

July 2025